

General PTA Board Meeting Minutes
July 17, 2018
Meeting Time – 6:30 p.m.

Attendance: Valerie Watkins, Katie Bonini, Katie Nicholas, Angelia Sowinski, Jaclyn Walker, Silvia Howard, Kim Nelson, Nicole Burns, Melinda Bitterman, Whitney Cline, Kristy Harmon, Anna Catron, Katie Batista

Secretary – Jaclyn Walker

- The minutes from the April 30, 2018 meeting were approved.

President – Valerie Watkins

- Welcome remarks and board introductions of present members:
 - Valerie Watkins – President
 - Katie Bonini – President Elect
 - Katie Nicholas – Vice President
 - Angelia Sowinski – Treasurer
 - Jaclyn Walker – Secretary
 - Silvia Howard – Spirit Nights
 - Katie Batista – Bulldog Bulletin, Weekly Emails, Social Media
 - Nicole Burns – Box Tops
 - Samantha Dillon – Fall Harvest Celebration, Membership
 - Anna Catron – Holiday Boutique
 - Melinda Bitterman – School Store
 - Whitney Cline – SIC Chair, Advisor
 - Kim Nelson – Staff Appreciation Week
 - Kristy Harmon – Volunteer Coordinator, Teacher Lunch Break
- Teacher Lunch/Breakfast – The EB is no longer providing a meal for the teachers' first day back to work. Mr. Davis has determined that he will provide a lunch that day and the EB will do a breakfast on Friday, August 17. This will be a grab-and-go style breakfast from Chick-Fil-A, with chicken biscuits, fruit, yogurt and coffee.
- Bulldog Bulletin – mail preparation will be July 25 at 8:30 a.m. Only one publication will go out this year.
- Back to School Packet Stuffing –
 - All program chairs must submit fliers by August 3.
 - Stuffing will take place August 14.
- Meet the Teacher/Curriculum Event – August 16. EB members will do t-shirt sales in the hallway. This year's theme is "Your Journey Starts Here".
 - 1:30 p.m. Last name A-M.
 - 3:00 p.m. Last name N-Z.
- First Day of School – August 20.
- Volunteer Orientation – August 27.
- Fun Run – This year's theme is MindSpark Mystery Lab (STEAM oriented).
 - August 22 – Kick-off Pep Rally
 - August 31 – Run

- 8:20 a.m. – K4, K5, 1st
 - 9:25 a.m. – 2nd and 3rd
 - 10:30 a.m. – 4th and 5th
- Volunteers will be needed to serve water. Kristy Harmon will send out a SignUp Genius.
- Retail programs – Still doing Publix, Amazon and Lowe’s (must reactivate card). Katie Batista will add information on all three to the Bulldog Bulletin.

Treasurer – Angelia Sowinski

- Budget Report
 - Hospitality expenses changed – \$25 was moved around, but everything else remained the same.
- The budget was approved as amended.

Bulldog Bulletin – Katie Batista

- Only one publication will go out for the entire year.
- All information for the publication must be submitted to Katie no later than July 22 for Mr. Davis’ approval and printing.

Programs – Silvia Howard

- Spirit Nights:
 - September 25
 - October 23
 - November 29
 - December 18
 - January 28
 - February 26
 - March 26
 - April 30
 - May 31
- Events/venues are still pending final logistics, but Bruster’s, Papa John’s, Chick-fil-A, and Roller Sports have been confirmed.
- An email has been sent to Mrs. Wallace regarding Sing for Santa.
- We have decided not to do YMCA swim night or McDonald’s this year. Fudruckers and Moe’s were given as potential ideas and will be looked in to.

Volunteer Coordinator – Kristy Harmon

- Volunteer Orientation – August 27 at 8:30 a.m. All board members are encouraged to be present to answer any questions regarding their roles.
- Outside Volunteer Hours – please submit any hours worked over the summer/outside of the school to Kristy via email.
 - These hours are submitted at the end of the school year. Collectively, BCES gets more money based on our volunteer hours.

Membership – Kim Nelson

- MemberHub – Member Planet did not renew their contract with SCPTA; therefore, the district has changed to a mandatory new system called MemberHub. While this is not optional, the system can be made private.

- Everything is automated. While the state will no longer accept checks as payment, parents can still submit checks, cash or credit cards to us, and we will send payment to MemberHub in October via their website.
- Membership will offer a free Chick-Fil-A sandwich, Fatz and Le Peep Coupons (the same as last years, as we had lots leftover and the coupons have no expiration dates).
- Dues will remain \$5.50.
- Ice Cream Party – the first class to reach 100% membership will receive an ice cream party. A call has been placed to Bruster's to see if they will donate items.

Carnival – Kim Nelson

- Friday, November 2 from 4:00 – 7:00 p.m.
- This year's theme will be 'Fall Harvest Celebration'.
- There will be no haunted house this year.
- We would love to have an Orchard present at the event. If anyone has any contact's please let Samantha Dillon know. She will be contacting local orchards when they open for the season.

Meeting adjourned: 7:25 p.m.

Respectfully submitted,

Jaclyn Walker, Secretary